

Kyoto University

Graduate School of Human and Environmental Studies

Application Guidelines for the Ph.D. Program, Spring 2019

- These Application Guidelines should be used for reference purposes only. In order to apply, please use the Japanese application form.
- The date and time notations mentioned in these Guidelines are shown in Japan Standard Time.
- The fees and postage mentioned in these Guidelines need to be paid with the exact amount in yen.

October, 2018

Graduate School of Human and Environmental Studies, Kyoto University

Yoshida-Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan

Phone: +81 (0)75 753 2951/2952

◆ **Our mission**

The mission of the Graduate School of Human and Environmental Studies, Kyoto University, is to deepen fundamental understanding of humans and nature through interdisciplinary approaches bridging the humanities, social sciences, and natural sciences. While pursuing these research aims, the Graduate School strives to instill professional and technical excellence in students who will be researchers, leaders, and practitioners tackling social and environmental problems through their broad perspectives, advanced knowledge, and insights.

◆ **Three Departments**

• **Department of Human Coexistence**

Scientific progress simultaneously enriches and challenges modern societies, as new technologies entail new human interactions and affect mental and physical wellbeing. The Department of Human Coexistence studies humans not only as individuals, but as coexisting societies and communities. It trains researchers, educators, and professionals to develop flexible responses to social problems.

• **Department of Cultural Coexistence**

Never in history has dialogue been so necessary to ameliorate conflicts among nations, regions, and religions. In this global context, the Department of Cultural Coexistence explores ways of coexistence among different cultures, critically reexamining Western civilization and comparing it with others. It trains researchers, educators, and professionals to tackle problems of civilizations using perspectives of history, society, and culture.

• **Department of Interdisciplinary Environment**

The future of the world depends on how humans coexist with nature. This requires developing science and technology for this purpose. The Department of Interdisciplinary Environment reexamines conventional ideas of scientific “development” to explore new technologies and sustainable social systems enabling such coexistence. It trains insightful researchers, educators, and professionals to make logical scientific proposals for technology and social systems to harmonize humans and nature.

◆ **Departments and Courses**

• **Department of Human Coexistence**

Human and Socio-Cultural Studies, Thought and Culture, Cognitive and Behavioral Sciences, Mathematical Science, Linguistic Science, Foreign Language Acquisition and Education

• **Department of Cultural Coexistence**

Studies of Contemporary Civilizations, Comparative Studies of Civilizations, Cultural, Regional, and Historic Studies of Environment, Social Cultural History

• **Department of Interdisciplinary Environment**

Studies of Symbiotic Socio-Environmental Systems, Molecular Studies of Chemical and Biological Environments, Dynamics of Natural Environments, Studies on Material Science

◆ Two categories of the Ph.D. Program

Our graduate school accepts applicants in the following two categories of the Ph.D. Program (See pp.8-9 for details)

Category A: Standard Ph.D. Program

Category B: Special Ph.D. Program (Program for those who have continued their research for three or more years after completing their master's program and have published research papers which are relevant to the applicants' research fields at our graduate school)

*Note: Applicants must consult with their prospective academic advisors before deciding their application category.

1. The number of students to be admitted

Department of Human Coexistence 3 - 5

Department of Cultural Coexistence 3 - 5

Department of Interdisciplinary Environment 3 - 5

2. Application eligibility

Interested persons that meet one of the following requirements can apply.

- (1) Those who have or will have by March 31, 2019, either a master's degree, a professional degree (master), or a Juris Doctor degree.
- (2) Those who have completed or will have completed by March 31, 2019, a program in a foreign country which is considered to be equivalent to the master's or professional program at Kyoto University.
- (3) Those who have finished a correspondence course offered by a foreign school while residing in Japan, and have completed or will have completed by March 31, 2019, a program which is considered to be equivalent to the master's or professional program at Kyoto University.
- (4) Those who have or will have completed by March 31, 2019, a program (considered to be equivalent to the master's or professional program at Kyoto University) at a foreign educational institution located in Japan. The institution must be officially registered as a graduate school in its home country and specifically designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (hereafter referred to as the Minister of Education).
- (5) Those who have completed a program at the United Nations University and have or will have by March 31, 2019, a degree which is considered to be equivalent to a master's degree.
- (6) Those who have completed a program at either a foreign educational institution, a school defined by (4), or the United Nations University, and have passed the qualifying examination specified by the Minister of Education. Applicants must be considered as having an academic ability considered to be equivalent to that of the master degree holders at Kyoto University.
- (7) Those who have been specifically designated by the Minister of Education. [Those who graduated university or completed 16 years of formal education in a foreign country and engaged in research at universities or research institutions for two or more years. Applicants must be considered as having an academic ability equivalent to that of the master's degree holders at our graduate school.]

- (8) Those who have been considered as having an academic ability equivalent to or above that of the holders of a master's degree, a professional degree (master), or a Juris Doctor degree, and will become 24 years old by March 31, 2019.

Note 1: Those who would apply under the (6), (7), (8) eligibility requirements must obtain necessary application forms by December 7 (Fri), 2018 and submit the application documents together with the relevant certificates by registered mail. (Application documents must be received by our graduate school no later than December 14 (Fri), 2018, 5 pm.)

Note 2: Those who have completed (or are expected to complete) graduate programs at universities in mainland China, Hong Kong, and Taiwan must go through necessary procedures at the Admissions Assistance Office of Kyoto University (AAO, see URL below), within the application period of our graduate school, in order to confirm their application eligibilities. The applicants to our graduate school need to write their AAO ID numbers (which will be sent to the applicants together with their AAO results) in the space at the right bottom of our application form.

AAO URL: <http://www.kyoto-u.ac.jp/ja/international/students1/ku-aa.html>

3. Application forms and documents

The following forms and documents must be put into a designated light green envelope (can be obtained either by mail or at the Admissions Office counter), and then this envelope must be put into a larger envelope or a package together with the required thesis and its abstract (and relevant papers if necessary. See (8) below.). The larger envelope or the package must be sent to the Admissions Office by registered mail.

- (1) Application form: Use a designated 4-page form. Read thoroughly before filling in.
- (2) Photo card and examination card: Prepare 2 photos (3 cm x 2.4 cm each) showing the upper part of your body, face forward, without a hat. Both photos must have been taken within 3 months of application. Affix each photo on the photo card and the examination card.
- (3) Certificate of completion (or expected completion) of a relevant program and transcript: Documents must be issued under the name of the applicant's university president or the graduate school's dean. (In case of a foreign university, a photocopy of the certificate is acceptable.)
- (4) Mailing address label: The applicant's name, mailing address, postal code must be written on the designated mailing label.
- (5) Entrance examination fee certificate: 30,000 yen must be transferred between December 17 (Mon), 2018 and January 8 (Tue), 2019. (January 8 postmark is valid.)

Applicants who are expected to complete one of the master's programs at Kyoto University other than our graduate school and the Japanese Government Scholarship students (hereafter referred to as the MEXT students) will be exempted from paying the entrance examination fee.

(How to transfer an examination fee.)

- ①. Fill in the designated form and pay at a bank teller (except Japan Post Banks and post offices). Fees cannot be paid by ATMs or online.
- ②. If paid at Mitsui Sumitomo Bank (both branches and the main office), no transfer fee

will be changed. If paid at other banks, a transfer fee must be paid by the applicant.

- ③. Obtain the Entrance Examination Fee Payment Certificate and the Entrance Examination Fee Payment Receipt (make sure stamps are put on both certificates), affix the left half of the Entrance Examination Fee Payment Certificate onto the designated form. The right half must be kept by the applicant.

Note: If you have paid the examination fee but did not apply, or if you have paid the examination fee twice by mistake, please contact the Admissions Office (contact information can be found on the last page of this brochure).

- (6) Envelope for mailing the entrance examination card: Write your postal code, mailing address, and name on the designated envelope and affix a 372-yen stamp.
- (7) International applicants: Include the following in addition to (1) through (6).
 - ①. CV (Use the designated form.)
 - ②. If you are living in Japan, either a certificate of residence or a photocopy of your resident card (both sides); if you are living outside Japan, a photocopy of your passport (the photo page and the page showing your approved period of stay).
- (8) Master's thesis
 - I. Category A applicant: The applicant's master's thesis or equivalent paper (photocopy is acceptable) and its abstract (about 4,000 characters in Japanese), three copies each.
 - II. Category B applicant: The applicant's master's thesis or equivalent paper (photocopy is acceptable), its abstract (about 4,000 characters in Japanese), and major published papers, three copies each.

* In both Categories A and B, if the mater's thesis and/or other papers are written in English, add their abstracts in English (ask a prospective advisory professor about the length of the abstracts). If the master's thesis and/or other papers are written in languages other than Japanese and English, add the Japanese translation and their abstracts in Japanese (about 4,000 characters in Japanese). Make three copies each.

4. Application procedure

Application forms and documents must be mailed in an envelope or a package by registered mail only.

5. Application period

Applications must be received by the Admissions Office between January 4 (Fri), 2019 and January 8 (Tue), 2019, 5 pm. Envelopes postmarked on January 6 (Sun) will be accepted after the January 8 deadline.

6. Entrance examination

- (1) Examination method: An oral presentation and an oral examination will be conducted (mainly focusing on the submitted thesis and papers). If necessary, a written examination will be conducted about the specialty field and foreign language. Details will be informed separately.
- (2) Examination date: January 31 (Thu), 2019. The examination starts at 9:30 am.
- (3) Examination site: The main building of the Graduate School of Human and Environmental

Studies, Kyoto University (Yoshida-Nihonmatsu-cho, Sakyo-ku, Kyoto).

7. Announcement of the examination results

The results (the examinee numbers only) will be posted on the Graduate School's bulletin board on February 15 (Fri), 2019, around 1 pm. The results will be posted on the web site of the Graduate School (<http://www.h.kyoto-u.ac.jp/jinkan>) for a short time, but applicants are recommended to confirm the results with the bulletin board. (Inquiries by phone will not be accepted)

Those who passed the examination will be notified by registered mail around February 20 (Wed), 2019.

8. Fee payment and entrance registration

(1) Entrance fee: 282,000 yen (subject to change).

Those who are expected to complete, in March 2019, their master's programs at one of the graduate schools at Kyoto University other than our graduate school and the MEXT students are exempted from paying the entrance fee.

(2) Tuition: 267,900 yen for the spring semester (A yearly fee 535,800 yen) (subject to change). The spring and the fall semester fees can be paid together.

The Japanese Government Scholarships students are exempted from paying the tuition.

(3) Note: Details of the fee payment and the entrance registration will be mailed to the successful applicant together with the acceptance letter.

9. Employee application

Employees of companies/public offices who wish to apply to our graduate school in accordance with the Government's Guidelines for Graduate Schools, Article 14 Special Terms*, must contact a prospective advisory professor before application.

* Graduate schools need to give special consideration to students who are employees of companies/public offices so that the students' study schedule can fit with their work conditions, commuting time, etc.

10. Important matters

(1) Application

①. All applicants must contact their prospective advisory professors before application in order to confirm/discuss research theme, necessary papers/theses, and the necessity of a written examination.

②. Application documents, once submitted, cannot be changed for any reason.

(2) Entrance examination

①. Details of the examination (place, schedule, etc.) will be mailed to the applicant (around January 23) together with the entrance examination card.

②. On the entrance examination day (January 31, Thu), the applicants must be in the waiting room 30 minutes prior to the start of the examination.

③. If a written examination is required, the applicants can bring with them, besides the

entrance examination card, writing implements (black pencils, mechanical pencils, eraser, pencil sharpener) and a watch/clock (timing function only).

- (3) Submitted theses/papers will not be returned.
- (4) Entrance procedure
 - ①. The applicants who have taken the examination while being a student of a graduate school (including a research student) need to submit either a Certificate of Completion of the Master's Program or a Certificate of Withdrawal from School (No fixed format. Withdrawal date must be before March 31, 2019).
 - ②. Those who enter our graduate school while maintaining their positions at corporations/public offices must submit a letter of agreement about the applicants' entrance to our graduate school. The letter must be issued by the applicants' management.
- (5) The applicants who wish to receive application forms by mail must send a standard return envelope (332mmx 240mm) with his/her mailing address and name and a 400-yen stamp. Write 「博士後期課程編入学生募集要項請求」 in red on the front side.
- (6) The applicants who need special attention at the entrance examination due to any kind of disabilities or other reasons must contact the Admissions Office by December 10 (Mon), 2018.
- (7) The applicants need to remember that, once accepted by the graduate school, minimum Japanese language proficiency is needed to handle administrative matters.

12. Privacy policy

Any information written on the application documents will be handled in accordance with Kyoto University's Rules on the Protection of Personal Information.

Contact information

Admissions Office

Graduate School of Human and Environmental Studies

Kyoto University

Yoshida-Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan

Phone: +81 (0)75 753 2951/2952

Email: 110jinkan_jimu@mail2.adm.kyoto-u.ac.jp

◆ **Two categories of the Ph.D. Program**

The Graduate School of Human and Environmental Studies confers doctoral degrees to students who have sufficient scholarship and potential to conduct independent, advanced research based on unique insights. Applicants must choose one of the following two categories of the Ph.D. Program when applying.

		Category A	Category B
Application eligibility		Those who have completed or are expected to complete a master's program or other equivalent programs (*1).	Those who, after finishing a master's program (*4), have continued research outside university (*5), and have published works (*6) relevant to the research purposes of our graduate school. (Acceptance will be decided based on the above-mentioned research achievements, oral presentation, and oral examination.)
Completion requirements	1st year	Special research I Research report I	Special research II Research report II (*2)
	2nd year	Special research II Research report II (*2)	Special Practice Special Seminar Integrated Thesis as Doctoral Thesis
	3rd year	Special Practice Special Seminar Doctoral Thesis	
Required qualifications for applying for a doctoral degree / judgment criteria		<ul style="list-style-type: none"> •Receive sufficient academic guidance. •Earn 10 or more credits (Including Special Research I and II, Special Practice, Special Seminar). •Submit a doctoral dissertation and pass the examination (*3). 	<ul style="list-style-type: none"> •Receive sufficient academic guidance. •Earn 8 or more credits (Including Special Research II, Special Practice, Special Seminar) (*7). •Submit an integrated thesis (*8) as a doctoral dissertation and pass the examination.
Standard period		3 years	3 years
Shortest period		2 years	1 year
		If the doctoral dissertation is proved to be extraordinarily excellent, the research period can be shortened by one or two years.	
Degree conferred		Doctor of Human and Environmental Studies	

Notes:

- (*1) Admission is decided by the master's thesis, oral presentation, and oral examination. Japanese Government Scholarship students are required to contact their prospective advisory professors before application to discuss their research plans.
- (*2) The dotted lines indicate that these subjects can be completed in one academic year.
- (*3) The doctoral dissertation will be subject to the judgment for a doctoral degree conferred by our graduate school only.
- (*4) Those who have finished a master's program at graduate schools other than our graduate school (including foreign graduate schools), or those who are considered to have an equal or higher academic ability are included.
- (*5) Research needs to have been conducted for 3 or more consecutive years.
- (*6) Co-authored published books/chapters can be included as long as the co-author(s) has agreed to do so.
- (*7) Consult with the advisory professor so that the student can earn enough credits while maintaining his/her current job.
- (*8) An integrated thesis is defined as the research paper (written by a single author) which is based on the papers and/or books written before entering the Ph.D. program and which integrates the research results conducted at our graduate school. This integrated paper is regarded as the Ph.D. application dissertation.

◆ The professors listed below are not accepting doctoral candidates in spring, 2019.

• **Department of Human Coexistence**

11. Human and Socio-Cultural Studies
111. Psycho-Social Development Shizuko KOYAMA
112. Human Symbiosis Not accepting doctoral candidates.
114. Social Studies of Arts and Culture Reiko TANABE, Hideo MATSUDA
12. Thought and Culture
121. Human Ontology Hiroshi ABE, Takefumi TODA, Takuo AOYAMA
122. Theory of Creative Arts Atsushi OKADA
123. Literary Arts and Representation Naoyuki MIZUNO
13. Cognitive and Behavioral Sciences
132. Physiological Psychology Not accepting doctoral candidates.
15. Linguistic Science
151. Linguistic Information Science Koji FUJITA, Kazumi TANIGUCHI
152. Comparative Linguistics Haruyuki SAITO, Fumiaki HATTORI
Yasushi KAWASAKI, Masatake DANTSUJI
Hiroaki NANJO
153. Linguistic Information System Not accepting doctoral candidates.
16. Foreign Language Acquisition and Education
161. Foreign Language Acquisition and Education Itoko FUJITA

• **Department of Cultural Coexistence**

21. Studies of Contemporary Civilizations
211. Studies of Civilization Structures Kenji EDA, Isamu OOKAWA
213. Studies of International Society Tsukasa MIHIRA, Yoshiomi SAITO
23. Cultural, Regional, and Historic Studies of Environment
231. Cultural Anthropology Masakazu TANAKA
233. Theory and History of Environmental Construction Masaya MASUI
234. Studies of Cultural Heritage Yoshihide TAMADA
24. Social Cultural History
241. Historical Environment Yasuo MOTOKI
242. East Asian Culture Akihiro MICHISAKA, Chisato SUDA
243. Western European Culture Mari MIZUNO, Osamu TAKAYA
244. Cultural Assets of Museums Teiichi MIYAKAWA

• **Department of Interdisciplinary Environment**

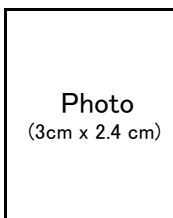
31. Studies of Symbiotic Socio-Environmental Systems
311. Social and Legal Systems Kouta ASANO
33. Dynamics of Natural Environment
332. Dynamics of Earth and Cosmos Hiroki KAMATA, Naoto ISHIKAWA

34. Studies on Material Science

342. Material Functions and Correlations

Tatsuhisa KATO

Kyoto University
 Graduate School of Human and Environmental
 Studies
 Application Form for the Ph.D. Program, Spring 2019



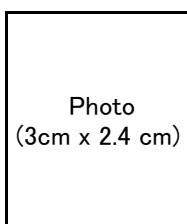
Read the Notes on the back page thoroughly before filling in.

only (Exam No.)	
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Furigana (in Japanese)		* Male, Female *	* Application eligibility: Choose one (see the Guideline)			
① Name			(1)	(2) (3) or (4)	(5)	(6) (7) or (8)
② Student No.			Have obtained / Expected to obtain a master's degree	Have completed / Expected to complete a master's program	Have completed / Expected to complete a specified program	Have completed a program equivalent to a master's program
Date of birth	(Year/Month/Date)					
③ Application details			Category	Research title		
	④ Number	⑤ Course name / Field name	*⑤ CategoryA CategoryB			
Course						
Field						
Professor						
Graduating institution Master's thesis	Name of your graduating institution: Title of your master's thesis:					
Education history (High school and above) (including research student, auditor, etc.)	(Period)	High school	Present address (contact info)	Address:		
		University		Phone / Cell Phone: E-mail:		
				Family's or guarantor's contact info (Need to be a resident of Japan)	Address: Name: (Relation with the applicant) Phone / Cell Phone: E-mail:	
Work history (From past to present)	(Period)		International student's status	1. Self-supporting student 2. MEX I student Nationality: Visa status: Expiration date of the residency:		
				Company employee only	1. Take a leave of absence. 2. Wish (or will not wish) to apply while maintaining the current job. 3. Quit the current job. 4. Retiree, housewife, etc.	

Picture Card

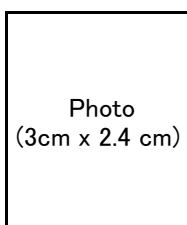
Exam No.		
Furigana (in Japanese)		
Name		
Course	(No.)	(Course name)
Field	(No.)	(Field name)
Professor		
Category	Category A	Category B
Completed graduate school	Name of institution: Major: Completed / Expected to complete	



raduate School of Human and Environmental Studies, Kyoto Universit

Examination Card

Exam No.		
Furigana (in Japanese)		
Name		
Course	(No.)	(Course name)
Field	(No.)	(Field name)
Professor		
Category	Category A	Category B
Completed graduate school	Name of institution: Major: Completed / Expected to complete	



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Important matters

1. Write with a ballpoint pen. Fill in all bold-framed areas.
2. Where an asterisk (*) appears, choose the most appropriate option with a circle.
3. ① Name: Write as it appears in your passport.
4. ② Student No.: Write only if you are a Kyoto University student.
5. Application eligibility: Choose either "Have completed" or "Expected to complete."
6. ③ Application details: Refer to the Graduate School Guidebook and p. 10 of the Application Guideline.
7. ④, ⑤: Refer to the Course / Field numbers and names mentioned below.
8. ⑥: Choose one category that has been approved by the advisory professor.

Research title: Write one that you intend to work on after being accepted by our graduate school.

Course / Field Numbers

Department of Human Coexistence*	Department of Cultural Coexistence	Department of Interdisciplinary Environment
11 Human and Socio-Cultural Studies	21 Studies of Contemporary Civilizations	31 Studies of Symbiotic Socio-Environmental Systems
111 Psycho-Social Development	211 Studies of Civilization Structures	
113 Social Behavior	212 Studies of Contemporary Societies	311 Social and Legal Systems
114 Social Studies of Arts and Culture		32 Molecular Studies of Chemical and Biological Environment
12 Thought and Culture	213 Studies of International Society	
121 Human Ontology	22 Comparative Studies of Civilizations	321 Organic Molecular Environments
122 Theory of Creative Arts	221 Complex Studies of Cultures	322 Environmental Molecular Life Science
123 Literary Arts and Representation	222 Studies of Regional Civilizations	33 Dynamics of Natural Environments
13 Cognitive and Behavioral Sciences	223 Studies of Interchange of Civilizations	331 Dynamics of Biological Environment
131 Cognitive Science		332 Dynamics of Earth and Cosmos
133 Behavioral Physiology	23 Cultural, Regional, and Historic Studies of Environment	34 Studies on Material Science
134 Principles of Physical Functions		341 Material Properties and Correlations
14 Mathematical Science	231 Cultural Anthropology	342 Material Functions and Correlations
141 Mathematics of Phenomena	232 Region, Space and Environment	
142 Mathematical Informatics	233 Theory and History of Environmental Construction	* The following fields do not accept new students.
15 Linguistic Science		112 Human Symbiosis
151 Linguistic Information Science	234 Studies of Cultural Heritage	132 Physiological Psychology
152 Comparative Linguistics	24 Social Cultural History	153 Linguistic Information System
16 Foreign Language Acquisition and Education	241 Historic Environment	
	242 East Asian Culture	
161 Foreign Language Acquisition and Education	243 Western European Culture	
	244 Cultural Assets of Museums	
162 Language Education Research and Development		

Research theme in detail

Name

(1) Research purpose (including motivation for research)

(2) Research details

Office use only
(Examination No.)

Details of your past research (This one-page description needs to be the basis of your oral presentaion.)

Name	
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Office use only (Examination No.)	
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Research achievements (If you need more space, attach additional sheets of paper.)

Name

(1) Published papers (including ones that are expected to be published)

Include authors' names (Write all authors' names, including the applicant's, in the same order as they appear in the published paper), title, name of the journal, published dates, volume, and pages. Underline the applicant's name.

(2) Presentations at academic conferences, and other achievements

Office use only
(Examination No.)

Entrance Examination Fee Payment Certificate Form

Field	Field name	Field Number
Name		

Affix the Entrance
Examination Fee
Payment
Certificate here.

• The Entrance
Examination

Address Label

1. Fill in the bold-framed spaces.
2. Write an address where you can receive your examination result and entrance procedure documents. (The documents will be mailed

Office use only →

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Address	
Name	
Name	Address