Kyoto University

Graduate School of Human and Environmental Studies

Application Guidelines for the Ph.D. Program, Spring 2020

- These Application Guidelines should be used for reference purposes only. In order to apply, please use the Japanese application form.
- The date and time notations mentioned in these Guidelines are shown in Japan Standard Time.
- The fees and postage mentioned in these Guidelines need to be paid with the exact amount in yen.

October, 2019

Graduate School of Human and Environmental Studies, Kyoto University Yoshida-Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan Phone: +81 (0)75 753 2951/2952

♦ Our mission

The mission of the Graduate School of Human and Environmental Studies, Kyoto University, is to deepen fundamental understanding of humans and nature through interdisciplinary approaches bridging the humanities, social sciences, and natural sciences. While pursuing these research aims, the Graduate School strives to instill professional and technical excellence in students who will be researchers, leaders, and practitioners tackling social and environmental problems through their broad perspectives, advanced knowledge, and insights.

◆ Three Departments

• Department of Human Coexistence

Scientific progress simultaneously enriches and challenges modern societies, as new technologies entail new human interactions and affect mental and physical wellbeing. The Department of Human Coexistence studies humans not only as individuals, but as coexisting societies and communities. It trains researchers, educators, and professionals to develop flexible responses to social problems.

Department of Cultural Coexistence

Never in history has dialogue been so necessary to ameliorate conflicts among nations, regions, and religions. In this global context, the Department of Cultural Coexistence explores ways of coexistence among different cultures, critically reexamining Western civilization and comparing it with others. It trains researchers, educators, and professionals to tackle problems of civilizations using perspectives of history, society, and culture.

• Department of Interdisciplinary Environment

The future of the world depends on how humans coexist with nature. This requires developing science and technology for this purpose. The Department of Interdisciplinary Environment reexamines conventional ideas of scientific "development" to explore new technologies and sustainable social systems enabling such coexistence. It trains insightful researchers, educators, and professionals to make logical scientific proposals for technology and social systems to harmonize humans and nature.

Departments and Courses

Department of Human Coexistence

Human and Socio-Cultural Studies, Thought and Culture, Cognitive and Behavioral Sciences, Mathematical Science, Linguistic Science, Foreign Language Acquisition and Education

Department of Cultural Coexistence

Studies of Contemporary Civilizations, Comparative Studies of Civilizations, Cultural, Regional, and Historic Studies of Environment, Social Cultural History

• Department of Interdisciplinary Environment

Studies of Symbiotic Socio-Environmental Systems, Molecular Studies of Chemical and Biological Environments, Dynamics of Natural Environments, Studies on Material Science

◆ Two categories of the Ph.D. Program

Our graduate school accepts applicants in the following two categories of the Ph.D. Program (See pp.9-10 for details)

Category A: Standard Ph.D. Program

Category B: Special Ph.D. Program (Program for those who have continued their research for three or more years after completing their master's program and have published research papers which are relevant to the applicants' research fields at our graduate school)

*Note: Applicants must consult with their prospective academic advisors before deciding their application category.

1. The number of students to be admitted

Department of Human Coexistence 3 - 5

Department of Cultural Coexistence 3-5

Department of Interdisciplinary Environment 3 - 5

2. Application eligibility

Interested persons that meet one of the following requirements can apply.

- (1) Those who have or will have by March 31, 2020, either a master's degree, a professional degree (master), or a Juris Doctor degree.
- (2) Those who have completed or will have completed by March 31, 2020, a program in a foreign country which is considered to be equivalent to the master's or professional program at Kyoto University.
- (3) Those who have finished a correspondence course offered by a foreign school while residing in Japan, and have completed or will have completed by March 31, 2020, a program which is considered to be equivalent to the master's or professional program at Kyoto University.
- (4) Those who have or will have completed by March 31, 2020, a program (considered to be equivalent to the master's or professional program at Kyoto University) at a foreign educational institution located in Japan. The institution must be officially registered as a graduate school in its home country and specifically designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (hereafter referred to as the Minister of Education).
- (5) Those who have completed a program at the United Nations University and have or will have by March 31, 2020, a degree which is considered to be equivalent to a master's degree.
- (6) Those who have completed a program at either a foreign educational institution, a school defined by (4), or the United Nations University, and have passed the qualifying examination specified by the Minister of Education. Applicants must be considered as having an academic ability considered to be equivalent to that of the master degree holders at Kyoto University.
- (7) Those who have been specifically designated by the Minister of Education. [Those who graduated university or completed 16 years of formal education in a foreign country and engaged in research at universities or research institutions for two or more years. Applicants must be considered as having an academic ability equivalent to that of the master's degree holders at our graduate school.]
- (8) Those who have been considered as having an academic ability equivalent to or above that

of the holders of a master's degree, a professional degree (master), or a Juris Doctor degree, and will become 24 years old by March 31, 2020.

Note 1: Those who would apply under the (6), (7), (8) eligibility requirements must obtain necessary application forms by November 22 (Fri), 2019 and submit the application documents together with the relevant certificates by registered mail. (Application documents must be received by our graduate school no later than November 29 (Fri), 2019, 5 pm.)

Note 2: Those who have completed (or are expected to complete) graduate programs at foreign universities must go through the necessary procedures at the Admissions Assistance Office of Kyoto University (AAO, see URL below), before the application period of our graduate school starts, in order to confirm their application eligibilities. Those who have not completed this procedure are not allowed to apply. The applicants to our graduate school need to write their AAO ID numbers (which will be shown in the Subject line of their AAO result email) in the space at the right bottom of our application form.

AAO URL: http://www.kyoto-u.ac.jp/ja/international/students1/ku-aao.html

3. Application forms and documents

The following forms and documents must be put into a designated light green envelope (can be obtained either by mail or at the Admissions Office counter), and then this envelope must be put into a larger envelope or a package together with the required thesis and its abstract (and relevant papers if necessary. See (8) below.). The larger envelope or the package must be sent to the Admissions Office by registered mail.

- (1) Application form: Use a designated 4-page form. Read thoroughly before filling in.
- (2) Photo card and examination card: Prepare 3 photos (3 cm×2.4 cm each) showing the upper part of your body, face forward, without a hat. Both photos must have been taken within 3 months of application. Affix each photo on the application form, the photo card and the examination card.
- (3) Certificate of completion (or expected completion) of a relevant program and transcript: Documents must be issued under the name of the applicant's university president or the graduate school's dean. (In case of a foreign university, a photocopy of the certificate is acceptable.)
- (4) Mailing address label: The applicant's name, mailing address, postal code must be written on the designated mailing label.
- (5) Entrance examination fee: 30,000 yen must be paid between December 12 (Thu), 2019 and December 25 (Wed), 2019.

Applicants who are expected to complete one of the master's programs at Kyoto University other than our graduate school and the Japanese Government Scholarship students (hereafter referred to as the MEXT Scholarship students) will be exempted from paying the entrance examination fee. (The MEXT Scholarship students must submit their "Certificate for the MEXT Scholarship student".)

(How to pay the examination fee.)

Access the web site of Kyoto University's Examination Settlement Service (https://www3.univ-jp.com/kyoto-u/hae/), follow the instructions, and pay the entrance

examination fee.

- · A 650-yen handling fee will be charged.
- Make sure that the payer's name is the same name as the applicant's name. (If the payer's name is different from the applicant's name, the application may not be accepted.)
- When the payment procedure is completed, <u>print out the Certificate for Payment from the Payment Confirmation Screen</u>, cut out the necessary part, affix it onto the Form for the Entrance Examination Fee Payment Certificate, and submit the Form for the Entrance Examination Fee Payment Certificate.
- If you have any question, contact the following:

The Help Desk for Kyoto University's Examination Settle Service

Phone: 050-3786-3324 Office hours: 10:00 – 18:00

Office period: December 12 (Thu), 2019 – December 25 (Wed), 2019

Note: If you have paid the examination fee but did not apply, or if you have paid the examination fee twice by mistake, please contact the Admissions Office (contact information can be found on the last page of this brochure).

- (6) Envelope for mailing the entrance examination card: Write your postal code, mailing address, and name on the designated envelope and affix a 384-yen stamp.
- (7) International applicants: Include the following in addition to (1) through (6).
 - ①. CV (Use the designated form.)
 - ②. If you are living in Japan, either a certificate of residence or a photocopy of your resident card (both sides); if you are living outside Japan, a photocopy of your passport (the photo page and the page showing your approved period of stay).

(8) Master's thesis

- I. Category A applicant: The applicant's master's thesis or equivalent paper (photocopy is acceptable) and its abstract (about 4,000 characters in Japanese), three copies each.
- II. Category B applicant: The applicant's master's thesis or equivalent paper (photocopy is acceptable), its abstract (about 4,000 characters in Japanese), and major published papers, three copies each.
 - * In both Categories A and B, if the mater's thesis and/or other papers are written in English, add their abstracts in English (ask a prospective advisory professor about the length of the abstracts). If the master's thesis and/or other papers are written in languages other than Japanese and English, add the Japanese translation and their abstracts in Japanese (about 4,000 characters in Japanese). Make three copies each.

4. Application procedure

Application forms and documents must be mailed in an envelope or a package by registered mail only.

5. Application period

Applications must be received by the Admissions Office between December 23 (Mon), 2019 and December 25 (Wed), 2019, 5 pm. Envelopes postmarked on December 23 (Mon) will be accepted

after the December 25 deadline.

6. Entrance examination

- (1) Examination method: An oral presentation and an oral examination will be conducted (mainly focusing on the submitted thesis and papers). If necessary, a written examination will be conducted about the specialty field and foreign language. Details will be informed separately.
- (2) Examination date: February 3 (Mon), 2020. The examination starts at 9:30 am.
- (3) Reserved examination date: February 10 (Mon), 2020
 In case the examination cannot be carried out on the examination date due to emergency circumstances such as the issuance of a heavy snow warning, the examination date may be delayed by one week and changed to the above-mentioned date. The change of the examination date will be notified on the Graduate School's web site (https://www.h.kyoto-u.ac.jp) and the bulletin board located in front of the Graduate School's Admissions Office in the early morning of the examination date. Make sure to check the latest information on the web site or the bulletin board.
- (4) Examination site: The main building of the Graduate School of Human and Environmental Studies, Kyoto University (Yoshida-Nihonmatsu-cho, Sakyo-ku, Kyoto).

7. Announcement of the examination results

The results (the examinee numbers only) will be posted on the Graduate School's bulletin board on February 21 (Fri), 2020, around 1 pm. The results will posted on the web site of the Graduate School (https://www.h.kyoto-u.ac.jp) for a short time, but applicants are recommended to confirm the results with the bulletin board. (Inquiries by phone will not be accepted) Those who passed the examination will be notified by registered mail around February 27 (Thu), 2020.

8. Fee payment and entrance registration

(1) Entrance fee: 282,000 yen (subject to change).

Those who are expected to complete, in March 2019, their master's programs at one of the graduate schools at Kyoto University other than our graduate school and the MEXT students are exempted from paying the entrance fee.

(2) Tuition: 267,900 yen for the spring semester (A yearly fee 535,800 yen) (subject to

change). The spring and the fall semester fees can be paid together.

The Japanese Government Scholarships students are exempted from paying

the tuition.

(3) Note: Details of the fee payment and the entrance registration will be mailed to

the successful applicant together with the acceptance letter.

9. Employee application

Employees of companies/public offices who wish to apply to our graduate school in accordance with the Government's Guidelines for Graduate Schools, Article 14 Special Terms*, must contact a prospective advisory professor before application.

* Graduate schools need to give special consideration to students who are employees of companies/public offices so that the students' study schedule can fit with their work conditions, commuting tie, etc.

10. Important matters

- (1) Application
- ①. All applicants must contact their prospective advisory professors before application in order to confirm/discuss research theme, necessary papers/theses, and the necessity of a written examination.
- ②. Application documents, once submitted, cannot be changed for any reason.
- (2) Entrance examination
- ①. Details of the examination (place, schedule, etc.) will be mailed to the applicant (around January 24) together with the entrance examination card.
- ②. On the entrance examination day (February 3, Mon), the applicants must be in the waiting room 30 minutes prior to the start of the examination.
- ③. If a written examination is required, the applicants can bring with them, besides the entrance examination card, writing implements (black pencils, mechanical pencils, eraser, pencil sharpener) and a watch/clock (timing function only).
- (3) Submitted theses/papers will not be returned.
- (4) Entrance procedure
- ①. The applicants who have taken the examination while being a student of a graduate school (including a research student) need to submit either a Certificate of Completion of the Master's Program or a Certificate of Withdrawal from School (No fixed format. Withdrawal date must be before March 31, 2020).
- ②. Those who enter our graduate school while maintaining their positions at corporations/public offices must submit a letter of agreement about the applicants' entrance to our graduate school. The letter must be issued by the applicants' management.
- (5) The applicants who wish to receive application forms by mail must send a standard return envelope (332mm×240mm) with his/her mailing address and name and a 400-yen stamp. Write 「博士後期課程編入学生募集要項請求」in red on the front side.
- (6) The applicants who need special attention at the entrance examination due to any kind of disabilities or other reasons must contact the Admissions Office by November 22 (Fri), 2019.
- (7) The applicants need to remember that, once accepted by the graduate school, minimum Japanese language proficiency is needed to handle administrative matters.

12. Privacy policy

Any information written on the application documents will be handled in accordance with Kyoto University's Rules on the Protection of Personal Information.

Contact information

Admissions Office

Graduate School of Human and Environmental Studies

Kyoto University

Yoshida-Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan

Phone: +81 (0)75 753 2951/2952

Email: 110jinkan_jimu@mail2.adm.kyoto-u.ac.jp

◆ Two categories of the Ph.D. Program

The Graduate School of Human and Environmental Studies confers doctoral degrees to students who have sufficient scholarship and potential to conduct independent, advanced research based on unique insights. Applicants must choose one of the following two categories of the Ph.D. Program when applying.

		Category A	Category B	
Application eligibility		Those who have completed or are expected to complete a master's program or other equivalent programs (*1).	Those who, after finishing a master's program (*4), have continued research outside university (*5), and have published works (*6) relevant to the research purposes of our graduate school. (Acceptance will be decided based on the above-mentioned research achievements, oral presentation, and oral examination.)	
tu 1st year		Special research I Research report I	Special research II Research report II (*2)	
Completion requirements	2nd year	Special research II Research report II (*2)	Special Practice Special Seminar	
Complet	3rd year	Special Practice Special Seminar Doctoral Thesis	Integrated Thesis as Doctoral Thesis	
Required qualifications for applying for a doctoral degree / judgment criteria		 Receive sufficient academic guidance. Earn 10 or more credits (Including Special Research I and II, Special Practice, Special Seminar). Submit a doctoral dissertation and pass the examination (*3). 	 Receive sufficient academic guidance. Earn 8 or more credits (Including Special Research II, Special Practice, Special Seminar) (*7). Submit an integrated thesis (*8) as a doctoral dissertation and pass the examination. 	
Standard period		3 years	3 years	
Shortest period		2 years 1 year If the doctoral dissertation is proved to be extraordinarily excellent, the research period can be shortened by one or two years.		
Degree conferred		Doctor of Human and Environmental Studies		

Notes:

- (*1) Admission is decided by the master's thesis, oral presentation, and oral examination. Japanese Government Scholarship students are required to contact their prospective advisory professors before application to discuss their research plans.
- (*2) The dotted lines indicate that these subjects can be completed in one academic year.
- (*3) The doctoral dissertation will be subject to the judgment for a doctoral degree conferred by our graduate school only.
- (*4) Those who have finished a master's program at graduate schools other than our graduate school (including foreign graduate schools), or those who are considered to have an equal or higher academic ability are included.
- (*5) Research needs to have been conducted for 3 or more consecutive years.
- (*6) Co-authored published books/chapters can be included as long as the co-author(s) has agreed to do so.
- (*7) Consult with the advisory professor so that the student can earn enough credits while maintaining his/her current job.
- (*8) An integrated thesis is defined as the research paper (written by a single author) which is based on the papers and/or books written before entering the Ph.D. program and which integrates the research results conducted at our graduate school. This integrated paper is regarded as the Ph.D. application dissertation.

◆ The professors listed below are not accepting doctoral candidates in spring, 2019.

· Department of Human Coexistence

11. Human and Socio-Cultural Studies

112. Human Symbiosis Not accepting doctoral candidates.

114. Social Studies of Arts and Culture Reiko TANABE, Hideo MATSUDA, Shigeru TAGA

12. Thought and Culture

121. Human Ontology Takefumi TODA, Takuo AOYAMA

122. Theory of Creative Arts

Atsushi OKADA

123. Literary Arts and Representation Naoyuki MIZUNO, Toshihiro OKUDA

13. Cognitive and Behavioral Sciences

131. Cognitive Sciences132. Physiological PsychologyNot accepting doctoral candidates.

15. Linguistic Science

151. Linguistic Information Science Koji FUJITA, Kazumi TANIGUCHI

152. Comparative Linguistics Fumiaki HATTORI, Yasushi KAWASAKI

Masatake DANTSUJI, Hiroaki NANJO

153. Linguistic Information System Not accepting doctoral candidates.

16. Foreign Language Acquisition and Education

162. Language Education Research and Development Nobuyuki THUKAHARA

Sachi TAKAHASHI

· Department of Cultural Coexistence

21. Studies on Contemporary Civilizations

211. Studies on Civilization Structures Kenji EDA, Isamu OOKAWA

22. Comparative Studies of Civilizations

222. Studies in Regional Civilizations Norihiko AKAMATHU

23. Cultural, Regional, and Historic Studies on Environment

232. Region, Space and Environment Noboru OGATA

233. Theory and History of Environmental Construction Masaya MASUI

234. Studies of Cultural Heritage Yoshihide TAMADA

24. Social Cultural History

241. Historical Environment Yasuo MOTOKI

242. East Asian Culture Akihiro MICHISAKA, Chisato SUDA

Cihiro HASEGAWA

243. Western European Culture Mari MIZUNO

244. Cultural Assets of Museums Teiichi MIYAKAWA

Department of Interdisciplinary Environment

31. Studies in Symbiotic Socio-Environmental Systems

311. Studies in Symbiotic Socio-Environmental Systems Kouta ASANO, Wataru SANO

32. Molecular Studies on Chemical and Biological Environment

322. Environmental Molecular Life Science Minoru TAKATA

33. Dynamics of Natural Environment

332. Dynamics of Earth and Cosmos

Hiroki KAMATA, Masahito SUGIYAMA

34. Studies on Material Science

341. Material Properties and Correlations

342. Material Functions and Correlations

Haruhiko FUNAHASHI

Mitsuo TOSAKI

Kyoto University Graduate School of Human and Environmental Studies Application Form for the Ph.D. Program, Spring 2020

Photo (3cm x 2.4 cm)

Read the Notes on the back page thoroughly before filling in.			fore		only (Exam No.)		
Furigana (in Japanese)			*	* Application eligibility: Choose one (see the Guideline)			
① Name		male	(1)	(2) (3) or (4)	(5)	(6) (7) or (8)	
② Student No	<u>. </u>		T ē	Have obtained	Have completed	Have completed	
Date of birth				/ Expected to obtain a master's degree	/ Expected to complete a master's program	/ Expected to complete a specified program	Have completed a program equivalent to a master's program
	③ A	pplication details		Category	Research title		
	4 Number	⑤ Course name / Field	name	*(5)			
Course							
Field				CategoryA			
Professor				CategoryB			
Graduating institution Master's thesis		ur graduating institution: r master's thesis:					
Education	(Period)	od) High school		Present	Present Address:		
history (High school and above)		University		(contact info)	Phone / Cell E-mail:	Phone:	
(including research student, auditor, etc.)				Family's or guarantor's contact info (Need to be a resident	Address: Name: (Relation with the applicant) Phone / Cell Phone: E-mail:		
Work history (From past to present)	(Period)	(Period)		Internationa I student's status	Self-supporting student 2. MEXT student Nationality: Visa status: Exipiration date of the residency:		
				Company employee only	Take a leave o Wish (or will no maitaining the 3. Quit the currer Retiree, house	ot wish) to apply w current job. nt job.	hile

Picture Card

Exam No.			
Furigana (in Japanese)			
Name			
Course	(No.)	(Course name)	
Field	(No.)	(Field name)	
Professor			
Category		Category A	Category B
Completed graduate school	Name of institution: Major: Completed / Expected to complete		

Photo (3cm x 2.4 cm)

Graduate School of Human and Environmental Studies, Kyoto University

Examination Card

Exam No.			
Furigana (in Japanese)			
Name			
Course	(No.)	(Course name)	
Field	(No.)	(Field name)	
Professor			
Category		Category A	Category B
Completed graduate school	Name of institution: Major: Completed / Expected to complete		

Photo (3cm x 2.4 cm)

Graduate School of Human and Environmental Studies, Kyoto University

Important matters

- 1. Write with a ballpoint pen. Fill in all bold-framed areas.
- 2. Where an asterisk (*) appears, choose the most appropriate option with a circle.
- 3. 1 Name: Write as it appears in your passport.

Development

- 4. ② Student No.: Write only if you are a Kyoto University student.
- 5. Application eligibility: Choose either "Have completed" or "Expected to complete."
- 6. ③ Application details: Refer to the Graduate School Guidebook and pp. 11-12 of the Application Guideline.
- 7. 4, 5: Refer to the Course / Field numbers and names mentioned below.
- 8. 6: Choose one category that has been approved by the advisory professor.

Research title: Write one that you intend to work on after being accepted by our graduate school.

Course / Field Numbers

Department of Human Coexistence*	Course / Field Numbers Department of Cultural Coexistence	Department of Interdisciplinary Environment
11 Human and Socio-Cultural Studies	21 Studies of Contemporary Civilizations	31 Studies of Symbiotic Socio-Environmental
111 Psycho-Social Development	211 Studies of Civilization Structures	Systems
113 Social Behavior	212 Studies of Contemporary	311 Social and Legal Systems
114 Social Studies of Arts and Culture	Societies	32 Molecular Studies of Chemical and
12 Thought and Culture	213 Studies of International Society	Biological Environment
121 Human Ontology	22 Comparative Studies of Civilizations	321 Organic Molecular Environments
122 Theory of Creative Arts	221 Complex Studies of Cultures	322 Environmental Molecular Life Science
123 Literary Arts and Representation	222 Studies of Regional Civilizations	33 Dynamics of Natural Environments
13 Cognitive and Behavioral Sciences	223 Studies of Interchange of	331 Dynamics of Biological Environment
131 Cognitive Science	Civilizations	332 Dynamics of Earth and Cosmos
133 Behavioral Physiology	23 Cultural, Regional, and Historic Studies	34 Studies on Material Science
134 Principles of Physical Functions	of Environment	341 Material Properties and Correlations
14 Mathematical Science	231 Cultural Anthropology	342 Material Functions and Correlations
141 Mathematics of Phenomena	232 Region, Space and Environment	
142 Mathematical Informatics	233 Theory and History of	st The following fields do not accept new students.
15 Linguistic Science	Environmental Construction	112 Human Symbiosis
151 Linguistic Information Science	234 Studies of Cultural Heritage	132 Physiological Psychology
152 Comparative Linguistics	24 Social Cultural History	153 Linguistic Information System
16 Foreign Language Acquisition and	241 Historic Environment	
Education	242 East Asian Culture	
161 Foreign Language Acquisition and	243 Western European Culture	
Education	244 Cultural Assets of Museums	
162 Language Education Research and		

Research theme in detail	Name
(1) Research purpose (including motivation for r	esearch)
(2) Research details	
(2) Research details	

Office use only (Examination No.)

Details of your past research (This one- page description needs to be the basis of your oral presentaion.)	Name	
	Office use only	

(Examination No.)

Research achievements (If you need more space, attach additional sheets of paper.)	Name	
(1) Published papers (including ones that are Include authors' names (Write all authors' same order as they appear in the published pap dates, volume, and pages. Underline the applican	names, includ	ing the applicant's, in the
(2) Presentations at academic conferences, a	and other achie	evements
	Office use only (Examination No.)	

Entrance Examination Fee Payment Certificate Form

Field	Field name	Field Number
Name		

Note 1: Affix the Certificate for Payment issued by Kyoto University's Examination Settlement Service.

(The Certificate for Payment can be printed out from the Payment Confirmation Screen after the payment is completed.)

Note 2: Affix the Certificate firmly so that it won't come off the form.

Affix the Entrance
Examination Fee Payment
Certificate here.

Address Label

- 1. Fill in the bold-framed spaces.
- 2. Write an address where you can receive your examination result and

	entrance procedure documents. (The documents will be mailed				
		Office use only→			
Address					
Name					
Name		Address			